

WATERFRONT OVERSIGHT COMMITTEE MEETING MINUTES
THURSDAY, APRIL 7, 2016
Sister Bay-Liberty Grove Fire Station – 2258 Mill Road

The April 7, 2016 meeting of the Waterfront Oversight Committee was called to order by Chairperson Denise Bhirdo at 4:05 P.M.

Present: Chairperson Bhirdo, and members Pat Duffy, Tonya Crowell, Nate Bell, and Shane Solomon.

Absent: Rob Zoschke and Chad Kodanko

Staff Members: Village Administrator Zeke Jackson and Assistant Administrator Janal Suppanz.

Others: Rick Wylie

Approval of the agenda:

A motion was made by Duffy, seconded by Bell that the Agenda for the April 7, 2016 meeting of the Waterfront Oversight Committee be approved as presented. Motion carried – All ayes.

Approval of minutes as published:

As to the March 31, 2016 meeting minutes:

Bhirdo indicated that she would like the following paragraph to be added to the end of Page 1 of the minutes for the March 31, 2016 meeting of the Waterfront Oversight Committee:

“Bhirdo spoke to the fact that dogs were once allowed in Waterfront Park. Several years ago beach closings were necessary because high e-coli counts were realized when routine water quality tests were performed. Therefore, Village officials saw that studies were done to determine the source of contamination. There was a considerable amount of public outcry about the beach closings, and in light of those closings, the Village installed a Vortechincs system to clean the storm water. Village officials also took a number of other actions to ensure that the beach would remain clean, including implementation of the policy that dogs would not be allowed in the park.”

A motion was made by Solomon, seconded by Duffy that the minutes for the March 31, 2016 meeting of the Waterfront Oversight Committee be approved as amended. Motion carried – All ayes.

Comments, correspondence and concerns from the public:

Bhirdo asked if anyone wished to comment regarding a non-agenda item. No one responded. She then noted that no new correspondence had been received.

The Parks Committee met yesterday and asked that the Waterfront Oversight Committee define the amount of time which will be allotted for beachfront wedding ceremonies. Discussion took place regarding this issue, and it was the consensus that the designated amount of time for beachfront wedding ceremonies shall be three hours. It was also the consensus that the Village’s standard “This Area Is Reserved” signage shall be erected on the perimeters of the portion of the beach which is reserved for weddings.

Business Items:

Item No. 1. Discussion regarding the following items which are listed on the Parks Planning Worksheet; Consider a motion(s) for action if necessary:

c. Location of new bathrooms and showers

Discussion took place regarding the preferred location for the new bathrooms and showers, and the Committee members noted that it might be possible to construct that type of appurtenance in the following locations:

- A. In the lower level of the Boathouse. (Duffy noted that the upper level of the Boathouse has now been rented out on a long-term basis.)
- B. Behind the Village Hall. (Flooding issues could come into play if this area is utilized.)
- C. Behind the Post Office. (If this option is chosen some of the parking stalls behind the Post Office would have to be eliminated.)

Another option would be to remodel the Hendrickson Park Restrooms. (Several of the Committee members noted that they believe the Hendrickson Park Restrooms are too far away from the beach, and also noted that it could be quite costly to do the necessary remodeling work.)

Mann and Jackson were asked to determine the square footage and elevations of the lower level of the Boathouse and the Village Hall, and they were also asked to determine the height of the ceiling in the lower level of the Boathouse. They will also determine where the high water mark is on the Boathouse property, and prepare a diagram of the area around the Post Office which depicts the width of Post Office Lane as well as the number of parking spaces which are currently available around the Post Office. After all that data has been compiled Jackson will ask the Building Inspector to provide an opinion as to whether or not any or all of the previously mentioned suggestions would be feasible and/or practical.

(a) Utilization of the lower level of the Boathouse

At one point the suggestion was made that the lower level of the Boathouse be utilized for a commercial venture, but the Marina Committee has indicated that they do not believe that would be practical, especially in light of the fact that the Boathouse has been rented out on a long-term basis.

b. Addition of playground equipment and outdoor games:

Discussion took place regarding the addition of playground equipment and making outdoor games accessible to Waterfront Park patrons, and Solomon noted that his children utilize the existing wooden playground equipment quite often but do get splinters from it. It was the consensus that the Parks Committee shall be asked to see that that equipment is replaced ASAP. It was also the consensus that the spring loaded turtle and dinosaur which are currently in storage should be returned to the playground area in Waterfront Park ASAP. Other options would be to install a hopscotch court and/or add a goat that kids could climb on. Several of the Committee members noted that older kids and adults spend a lot of time on the swim dock. The suggestion was made that a swim raft and a slide be installed in the designated swimming area.

d. Village Hall rental policies and procedures:

The current Facility Use Fee Schedule was included in the meeting packets, and the Committee members jointly reviewed that document. During the review process Bhirdo pointed out the fact that it is quite costly to maintain and heat/cool the Village Hall. With that fact in mind she believes the use fees for the Village Hall should definitely be adjusted. She will prepare a draft

1 fee schedule and include it in the packets for the next meeting of the Committee.

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3 **e. Issues associated with utilization of the Swim Dock:**

4 It was the consensus that this agenda item will not be addressed until a later date.

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6 **f. How will the Committee's decisions affect the Sister Bay brand:**

7 This agenda item was not addressed.

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9 **Item No. 2. Consider a motion to discuss matters to be placed on a future agenda or referred**
10 **to a committee, official or employee:**

11 *The next meeting of the Waterfront Oversight Committee was scheduled for Thursday, April 14,*
12 *2016 at 4:00 P.M. The following issues will be addressed at that meeting:*

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14
 - *Village Hall rental policies and procedures*
 - *Potential revisions to the Village's Facility Use Fee Schedule.*

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16
17 *The previously mentioned Village Hall, Boathouse and Post Office Parking Lot data*
18 *will be reviewed as soon as it is available.*

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20 **Adjournment:**

21 *A motion was made by Bhirdo, seconded by Crowley that the April 7, 2016 meeting of the*
22 *Waterfront Oversight Committee be adjourned at 5:34 P.M.*

23
24 Respectfully submitted,

25 

26 Janal Suppanz,
27 Assistant Administrator